

IN REPLY REFER TO
FILE NO.

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

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BY _____ DATE _____
BY _____ DATE _____
BY _____ DATE _____

MEMORANDUM

TO: EACH DISTRICT ADMINISTRATOR

FROM: WILLIAM TEMPLE *William Temple*
CHIEF ENGINEER

SUBJECT: DRIVEWAY AND SIGNAL PERMIT PROCESS

DATE: JULY 2, 2009

Enclosed are flow diagrams that capture the process involved in the review and approval of permits for driveways and traffic signals. These flow diagrams have been created to document the processes for the following conditions:

- 1) Traffic Impact Study Required –Signal Involved
- 2) Traffic Impact Study Required –No Signal Involved
- 3) No Traffic Impact Study Required –Signal Involved
- 4) No Traffic Impact Study Required –No Signal Involved

The flow diagrams were created based on how most districts function. The intent of documenting these processes is to provide for statewide consistency. The processes contained in these diagrams will become effective on August 1, 2009. These four flow charts will be published on the DOTD Internet web page under the Traffic Engineering link and the Right-of-Way Permit link.

Any questions concerning this process may be addressed to Mr. Randy Goodman or Ms. Jody Colvin.

Attachment

cc: Ms. Connie Standiage
Mr. Peter Allain
Ms. Jody Colvin
Ms. Janice Williams
Mr. Trey Jesclard
Mr. Randy Goodman

RECOMMENDED FOR APPROVAL _____ DATE _____

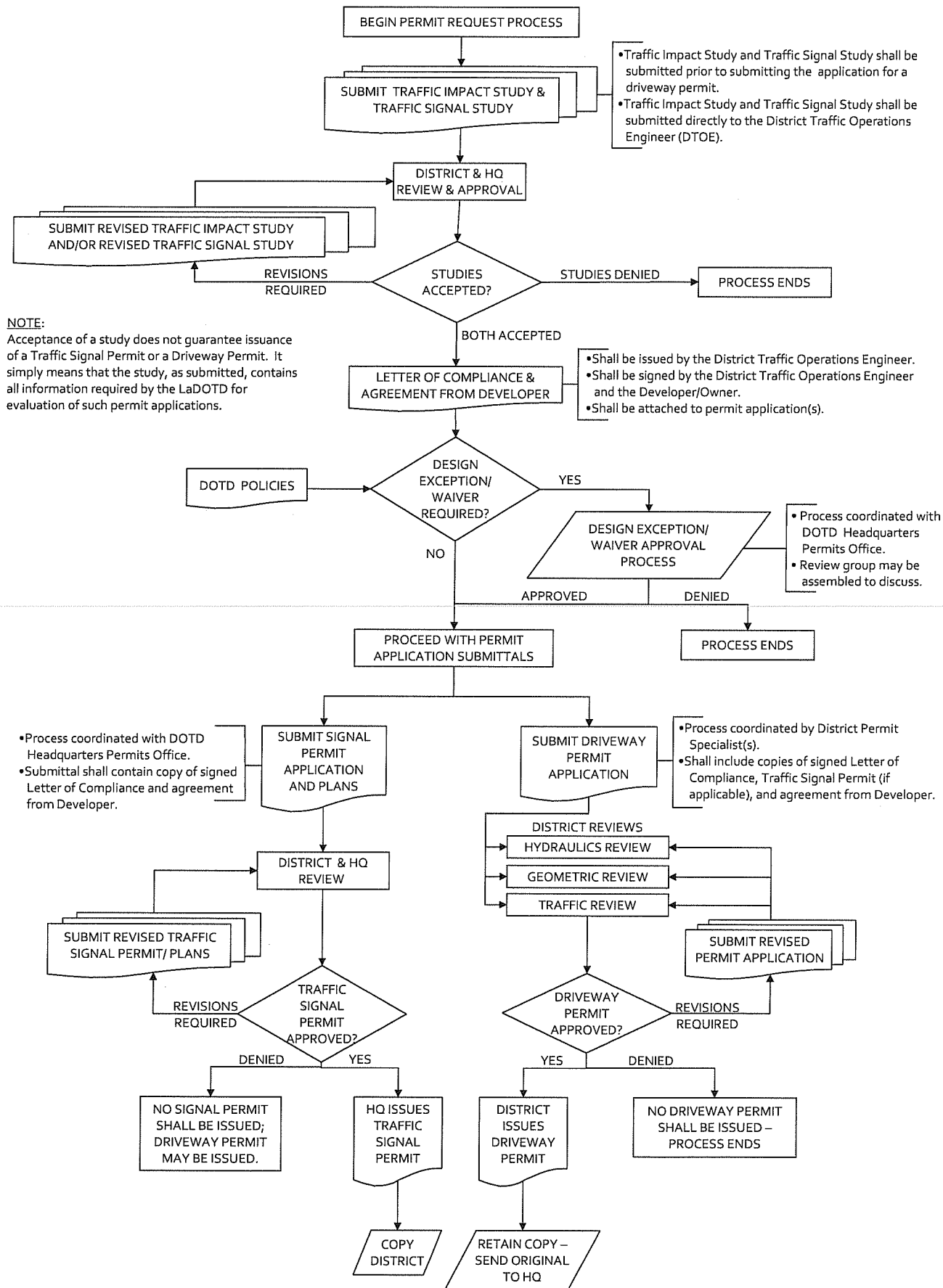
RECOMMENDED FOR APPROVAL _____ DATE _____

RECOMMENDED FOR APPROVAL _____ DATE _____

APPROVED _____ DATE _____

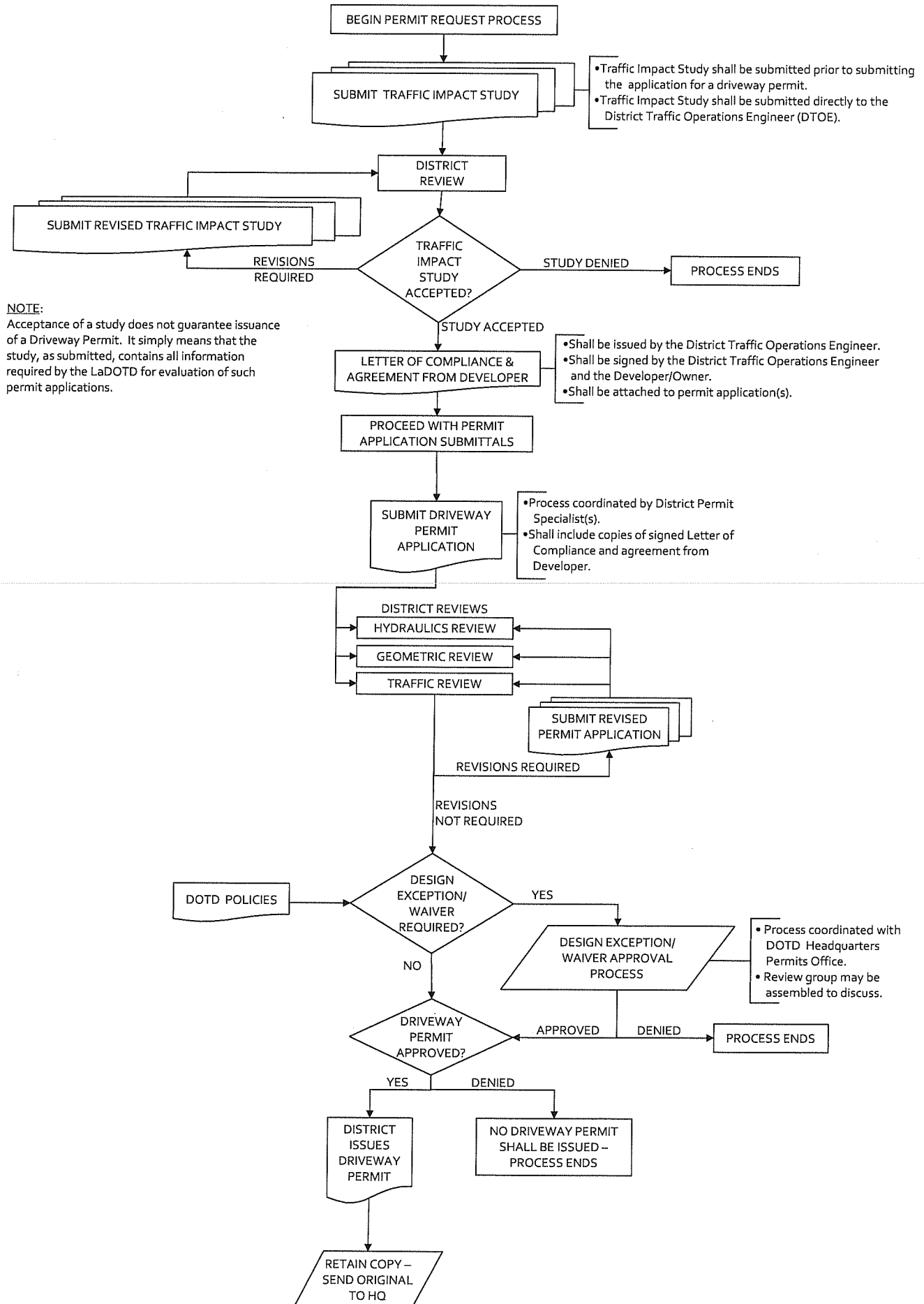
STATE OF LOUISIANA: Policy for New Access Permits on Non-Interstate State-Maintained Routes

Traffic Impact Study Required –Traffic Signal Involved



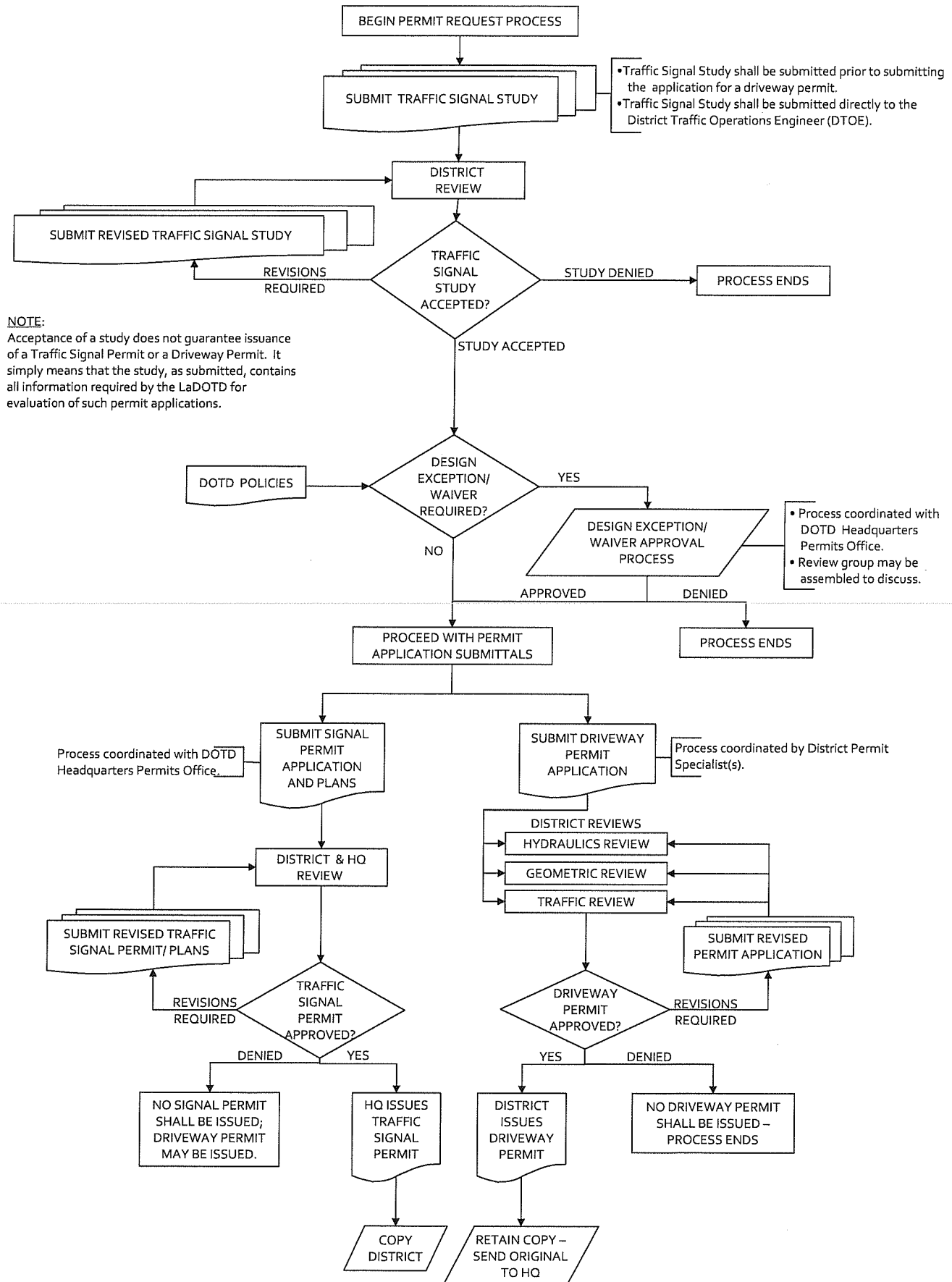
STATE OF LOUISIANA: Policy for New Access Permits on Non-Interstate State-Maintained Routes

Traffic Impact Study Required – No Traffic Signal Involved



STATE OF LOUISIANA: Policy for New Access Permits on Non-Interstate State-Maintained Routes

No Traffic Impact Study Required – Traffic Signal Involved



STATE OF LOUISIANA: Policy for New Access Permits on Non-Interstate State-Maintained Routes
No Traffic Impact Study Required – No Traffic Signal Involved
Residential & Low-Volume Commercial Driveways (<100 Peak Hour Trips)

